

Notification to General Creditor to Flag Account

[Date]

[Agency Representative]

[Address]

[City, State, Zip]

Name of Account: _____

Account Number: _____

Dear [Agency Representative]:

This letter will serve as written notification that I am a victim of identity fraud. While it does not appear that any fraudulent activity has occurred in the account listed above, I would like a credit/fraud alert placed on my file. Please annotate the file to insure that I am contacted prior to any changes in my account, including address changes. Further, any changes to my account should only be made with my approval. I have enclosed a copy of my current utility statement and driver's license to verify my identity and the correct address.

Since no fraudulent activity has occurred at this time, please do not close this account. This notice is only an alert that fraudulent activity has occurred in other accounts under my name. Please send me written verification that the requested credit/fraud alert has been placed in my file. If you should require anything else from me, I can be reached at [phone number] during the day or [phone number] during the evening.

Thank you for your assistance in this matter.

Sincerely,

[Signature]

[Name]

[Address]

[City, State, Zip]